



## Risk Assessment: Cleaning of Signs and Bus Stops in the Parish

**Location** Great Blakenham  
**Date** July 2025  
**Review Date** July 2026  
**Activity** Cleaning and maintenance of signs and bus stops

### 1. Risk Assessment Table

Hazard	Who Might Be Harmed	Potential Harm	Initial Risk	Control Measures	Residual Risk
Traffic (working close to roads)	Cleaners, public	Collision, serious injury	High	<ul style="list-style-type: none"> <li>- Wear hi-vis clothing at all times-</li> <li>Work during low traffic periods if possible-</li> <li>Use warning signs or cones-</li> <li>Stay aware of traffic flow-</li> <li>Work in pairs where possible</li> </ul>	Low
Slips, trips, and falls	Cleaners	Cuts, bruises, fractures	Medium	<ul style="list-style-type: none"> <li>- Wear sturdy, non-slip footwear-</li> <li>Keep work area tidy-</li> <li>Avoid wet or icy surfaces-</li> <li>Use stable step stools/ladders properly</li> </ul>	Low
Use of ladders or step stools	Cleaners	Falls from height	Medium	<ul style="list-style-type: none"> <li>- Use suitable, well-maintained ladders or step stools-</li> <li>Only trained or competent persons to use ladders-</li> <li>Maintain three points of contact-</li> <li>Avoid overreaching</li> </ul>	Low
Exposure to cleaning chemicals	Cleaners	Skin irritation, respiratory issues	Medium	<ul style="list-style-type: none"> <li>- Use non-toxic, environmentally friendly cleaning products-</li> <li>Provide gloves and eye protection-</li> <li>Read and follow product safety instructions-</li> <li>Use in well-ventilated areas</li> </ul>	Low
Manual handling (carrying water, cleaning equipment)	Cleaners	Strains, sprains	Medium	<ul style="list-style-type: none"> <li>- Use lightweight equipment where possible-</li> <li>Avoid carrying heavy loads alone-</li> <li>Use trolleys or wheelbarrows</li> </ul>	Low
Contact with dirt, bird droppings, or biohazards	Cleaners	Infection, allergic reactions	Medium	<ul style="list-style-type: none"> <li>- Wear gloves and masks if needed-</li> <li>Wash hands after cleaning-</li> <li>Dispose of waste properly</li> </ul>	Low
Working alone or in isolated areas	Cleaners	Delayed assistance in	Medium	<ul style="list-style-type: none"> <li>- Use a buddy system or check-in protocol-</li> <li>Carry a mobile phone-</li> <li>Inform</li> </ul>	Low

Hazard	Who Might Be Harmed	Potential Harm	Initial Risk	Control Measures	Residual Risk
Weather conditions (rain, heat, cold)	Cleaners	emergency Hypothermia, heat exhaustion, slips	Medium	someone of work location and times - Wear appropriate clothing- Monitor weather conditions- Take breaks and stay hydrated	Low

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## 2. Personal Protective Equipment (PPE)

- High-visibility vest or jacket
  - Gloves (chemical resistant)
  - Eye protection (if using sprays)
  - Non-slip footwear
  - Masks (optional, for biohazards)
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## 3. Emergency Procedures

- First aid kit available on site or in vehicle
  - Mobile phone for emergency contact
  - Report all accidents or incidents immediately to Parish Council
  - Stop work if unsafe conditions arise (e.g., heavy traffic, weather)
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